

RAPID VALLEY SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
October 8, 2018

Chairman Dwight Peterson called the meeting to order at 7:00 p.m. Present at roll call were Clyde Elwood, Andy Fitzgerald, Shirley Haines, Rick Hensley, Diana Nelson, Connie Olson, Dwight Peterson, and Jack Tomac. Robert Phillips was absent. Also, in attendance were Rusty Schmidt, Manager; Dustin Dale, AE2S; and Marty Garwood.

APPROVAL OF AGENDA: A motion was made by Clyde Elwood to approve the agenda. Jack Tomac seconded the motion. Motion carried.

APPROVAL OF MINUTES: A motion was made by Clyde Elwood to approve the minutes from the September meeting. The motion was seconded by Andy Fitzgerald. Motion carried.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Connie Olson to approve the Finance Report. Clyde Elwood seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC: None.

PRESIDENT'S REPORT:

1. Facility Committee Recommendations: The Facility Committee (Peterson, Fitzgerald, Tomac, and Phillips) met on September 17th. The Committee made the following recommendation to the BOT.
 - a. Upgrade Skid B with the remaining 14 Nanostone modules including all the required piping, pumps, etc. This will complete the upgrade with a total of 50 modules and increase our pumping capability to 1.4mgd. The Manager anticipates the project coming in under the projected \$200,000 estimate. The District will receive better pricing if the purchase agreement is signed by the end of 2018.
 - b. Upgrade the SCADA for the Water Treatment Plant: The current system is no longer supported and we need to upgrade before there is a major issue with the SCADA.
 - c. Re-seal the .256 Aquastore water tank: This is a critical project. Great Plains America can do the work. Estimated cost is \$33,000.
 - d. Tank Cleaning: This is done on all the tanks every 3 - 5 years. The last time it was done was in 2016. This will allow for a thorough inspection on the 1mg tank which was re-painted last year on the interior. Estimated cost is \$7,000.
 - e. Booster Station in Diamond Ridge: This project has already been approved by the BOT at an estimated cost of \$140,000.

Total cost for all five projects is estimated at \$432,000. The District will be on the third year of rotation as per the Finance Policy so the Manager anticipates spending 100% of income over expenses. A motion was made by Clyde Elwood to approve the four projects (a - d) which have not already been approved. The motion was seconded by Jack Tomac. Discussion was held on ordering the Nanostone modules in 2018 and the Manager stated that he will discuss it with the auditor. Motion carried.

MANAGER'S REPORT:

2. **Water Loss:** The Manager noted that line loss for September was 12.7%. September 2017 was at 17%. Less water was produced in September 2018 than in September 2017. The service department still has several satellite areas to check. Some valves on Pecan and Olive Ln. need to be repaired before they can pressure test that area. E. St. Francis St. tested good. The service department will also test on E. St. Patrick St. Areas in Trailwood Village also need to be tested. Two leaks were found and repaired on Ennen Dr.
3. **Legacy and Longview Projects:** Installation on Legacy Ln. is done. The pressure test was good. The contractor needs to do one more bacti test before the water main can be turned into the system. Longview is a little behind schedule. The contractor is working on getting the meter pits and service lines installed and then they will do the bacti testing on that main. The Engineer stated that the earliest the project would be complete would be the end of October. Connie Olson made a motion to approve pay application #2 in the amount of \$63,386.90. The motion was seconded by Clyde Elwood. Motion carried. With payment of this amount, the remaining balance will be \$61,750.56.
4. **Murphy Ranch:** The Manager stated there is nothing to report.
5. **Phase 6 Orchard Meadows:** Installation of both the water and sewer systems are finished. All tests were good. The District has billed Site Works for the jetting/cleaning of the sewer main. Once the roads are finished the final inspection will be done.
6. **Highway 44 Water Main Crossing:** The Manager contacted the developer, KTM, today and was informed that the contractor should be on-site sometime this week to get set-up. The bore will take 2 - 3 weeks to complete. The addition of this 12" water main loop will be an asset to the District.
7. **Diamond Ridge Development:** Final review of the plans has been done. The Manager is waiting to receive the contract back. The developer wants to hold off on deeding the property to the District until final platting is done. The District will not do the engineering until the land transfer is complete. The developer will pay the \$64,000 share of the booster station costs before construction begins.
8. **Johnson Ranch Phase 2:** The Phase 2A water main has been completed and tested. Sewer still needs to be tested. The Phase 2B commercial sites and the St. Patrick St. crossing will move ahead when the developer has worked out their agreement with the City.
9. **MetWarn:** The District has participated since 1997 in financially supporting the weather services early warning system for flash flooding. The District pays annually. The rate structure is being changed so that supporting entities will pay based on populations. The District's rate will increase to just over \$3,000/year. A motion was made by Clyde Elwood to approve the new rate. The motion was seconded by Shirley Haines. Motion carried.
10. **Safeway:** The Manager stated that he had been contacted by the developer and that there will be some re-platting that will need to be done. The developer does not have a time line on this project as of yet.

MISC. ITEMS:

- Jack Tomac reviewed three items happening on the state level
 - NRW has registered an apprentice program with the Department of Labor
 - Jennifer received a communications award at the Water Pro annual conference
 - The state association has hired a new wastewater technician who will be based in Spearfish
- The Manager informed the board that he has hired Sara Gregory as the new Administrative Assistant 1 and she will be starting on October 15th
- The November Board meeting will be on Monday, November 19th due to Veteran's Day
- The Finance Committee (Olson, Nelson, Elwood, Haines) will meet at 6:30 pm on Tuesday October 23rd

There being no further business, the meeting was adjourned 7:55 p.m.

Respectfully Submitted,
Marty Garwood