

GREEN VALLEY SANITARY DISTRICT

PO BOX 1105, RAPID CITY, SD 57709

EMAIL: GVSD13@GMAIL.COM

FEBRUARY 11, 2026

Frank Henderson called the meeting to order at 7:01 PM MST. Saboin Vifquain seconded, approved. 10 members of the community were present.

Roll Call:

Frank Henderson - here; Saboin Vifquain - here; Carla Buxton - here. Gena Miller and Steve Myers were not in attendance.

Approval of the Agenda:

A motion to approve the agenda was made by Carla Buxton, Frank Henderson seconded. Approved.

Approval of Secretary's Minutes:

In response to statement made by Valerie Lewton during the January 2026 meeting, Loretta Jungula would like her response read and acknowledged by the board for the minutes:

"These are the facts: I did not prepare the spread sheets, addresses, etc for the special meeting. This was all done in the attorney's office directly to Western Mailers, who then printed, stuffed envelopes, and mailed the material for the special meeting as given to them by the attorney's office. I am requesting this correction be noted verbatim in the correction of the minutes of the January 14 meeting of GVSD, and that you read this request audibly at your February meeting. (Loretta Jungula)" The statement was read aloud and acknowledged by the board to be included in the minutes.

A motion was made by Frank Henderson to approve the minutes. Carla Buxton seconded. Approved. The minutes can be found online at www.rapidvalleysanitarydistrict.com/green-valley-sanitary-district

Approval of Treasurer's Report:

Carla Buxton provided a summary of the balances of the 9 accounts held by the Green Valley Sanitary District. (See attachment.) In a "transfer summary", it was noted that a CD was cashed out. GVSD has 1 outstanding invoice for Lynn Jackson.

BILLS APPROVED FOR PAYMENT	
LYNN JACKSON	\$832.84

A water assessment reimbursement to rectify monies spent from incorrect accounts and rectify those issues was discussed. We have attached information on the affected properties and the accounts and

agreed to take steps to correct those mistakes.

Date	Check #	Name	Amount	Drawn from Fund	Should have been	Notes
10/10/2019	5290	Delma Jones	\$424.68	0002	0003	Refund Special assessment overpayment
4/20/2021	5366	Marlin Kelly	\$424.68	0002	0003	Refund Special assessment overpayment
6/8/2023	5439	Mills Anderson	\$424.68	0002	0003	Refund Special assessment overpayment
12/26/2023	5462	Sandy Lockner	\$849.36	0002	0003	Refund Special assessment overpayment - for two years
			\$2,123.40			
						All funds were withdrawn from the wrong account by the accountant
						Has not been transferred yet, Frank wants board approval to transfer funds from Ultimate Construction account (0003) to Ultimate Checking account 0002

A motion was made by Saboin Vifquain to approve the payments due and accept the treasurers' report. Carla Buxton seconded. Approved.

The board provided a summary of the board activities over the past month:

- BHFCU account name transfers.
- GVSD document recovery/transfer from previous trustees.
- Document cataloging and scanning.
- Government agency notifications and coordination: SAM registration and Black Hills Council meeting, County Auditor notification, State of SD Attorney General's office notification, RVSD board member information, Interstate Engineering non-compliance.
- The board still does not have access to the GVSD email, the attempts to log in create a prompt sent to the accountant, Advanced Accounting, and we have yet to resolve this with them.
- Advanced Accounting gave their resignation after the end of the year items are completed for GVSD.

Open Meeting Guidelines Confirmation:

The guidelines were attached to the agenda posted on the RVSD website. It was noted that GVSD's by-laws do differ from the guidelines in the fact that they are more stringent. The guidelines will be sent to RVSD for individual posting and ease of access for members of the community. Frank Henderson, Saboin Vifquain and Carla Buxton all individually confirmed reviewing the guidelines.

A motion was made by Frank Henderson to accept and comply with the guidelines. Carla Buxton seconded. Approved.

Confidentiality Agreement:

Individual signature pages were provided to the board members for their signatures.

Bookkeeping Services:

A list of action items to work with the bookkeeper on for the transition after her resignation was discussed. Removing the two-step email authorization, the collection of documents belonging to GVSD, collecting the check-books, etc, was reviewed. Saboin Vifquain agreed to contact two local companies to try to find a new bookkeeping company. Frank Henderson will continue his contact with Advanced Bookkeeping and plans to set up a meeting with them.

Sewer Design Update:

SAM registration was completed by the board. While we are eligible for reimbursements, they are not guaranteed. There are 3 grants and 1 loan. It was decided that the current and some past bills that may be eligible for reimbursement will be held as the community moves forward with collecting more information on the project and decide whether to proceed with it or quit and payback what has already been spent. The contract with Interstate Engineering does require a contact person from both parties to be assigned. Kyle Karey stated he was the representative for Interstate Engineering. (Contact Info: 605-642-4772 or kyle.karey@interstateengineering.com) The projected project cost was provided at the meeting, but will not be posted publicly in the minutes to avoid issues with any future project bids that may or may not take place. Black Hills Council stated there was a possibility of accessing smaller grants, but they were not aware of the cost until last September. Concerns about whether this was a “reasonable price” were noted. A monthly cost estimate was not available.

A motion was made by Saboin Vifquain to appoint Frank Henderson to represent the board for the sewer project. Carla Buxton seconded. Approved.

Resignations:

Steve Myers and Gena Miller submitted resignations to the board. Kyle Karey thought the board should discuss this with legal counsel before proceeding and accepting to verify whether they needed to submit them in person. The board reviewed the bylaws, which include vacancy filling, term, date, notice, but did not have anything 100% clarifying with certainty the submittal and acceptance of resignations. The board will email Ty Daly for clarification and will table the resignations until the next meeting.

Public Forum:

Jon Buxton stated that Gena and Steve have a wealth of knowledge of the board/district turmoil, bumps in the road and would like to ask for the reconsideration. He thanked the board for everything, including the communication and the tasks/learning about GVSD they’ve undertaken. Nobody is perfect, but Jon urges Steve and Gena to step back, take a breath and encourage them to come back. Frank Henderson agreed and said he would try to reach out again.

Someone asked if we were “married” to IE. Under the contract, both parties have obligations. We must work through the compliance issues that were provided to Interstate Engineering last month. We can get “divorced”, however the provisions and terms are included in the contract, but it could be messy.

Do we have a final set of plans and what takes 10 years? No. IE has been designing and plans were available for public review before September. An estimate provided was based on the plans and drawings. Nothing has progressed since September.

Pam thanked everyone for working so hard and putting the effort forth. She acknowledged the exorbitant workload and feels like the board is getting on track; she also asked those in attendance and the community to give the board time to continue on with this.

Frank Henderson that perceptions and hurt feelings have been a struggle and asks for the board to be given grace and space to make this work. Everyone who has served over the years has tried to do right by their commitments. GVSD cannot be resolved due to the water system, loan repayments and services so GVSD will continue to operate and thanked everyone for their patience.

Closing:

A motion was made to adjourn the meeting at 8:26 PM MST by Carla Buxton. Frank Henderson seconded. Approved.

DRAFT

Green Valley Sanitary District

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1/31/2026

REGULAR SHARE ACCOUNT ACCT#1
Day to Day Operating Monies

BEGINNING BALANCE	\$42.05
Interest	
TRANSFER to account #2	
TRANSFER to account 20	
DEPOSIT	
BANK FEE (If under \$2,500)	
ENDING BALANCE	\$42.05

ULTIMATE CHECKING ACCOUNT ACCT#2
Day to Day Operating Monies

BEGINNING BALANCE	\$ 8,057.55
DEPOSITS PENN. COUNTY	\$94.15
Interest	\$1.26
LOAN DEPOSIT	
TRANSFER from #1001	\$12,439.39
TRANSFER to loan interest	
BUSINESS CHECKING FEE \$7.50	ACCOUNT UNDER \$2,500
CHECK# 1313 V Lewton reimburse for PO Box Payment	\$268.00
CHECK # 1314 Marsh LcLennan Agency	\$3,724.00
CHECK # 1315 Lynn Jackson	\$7,282.27
CHECK# 1316 Western Mailers	\$832.84
CHECK# 1317 Central States Fair	\$150.00
BALANCE	\$8,335.24

ULTIMATE CONSTRUCTION ACCOUNT ACCT# 3
Created by our Special Assessment Taxes for the Water Loan
CAN NOT use for Day to Day Expenses

BEGINNING BALANCE	\$151,909.73
DEPOSIT Pennington	\$1,854.43
DEPOSIT	
DEPOSIT	
TRANSFER	
RD Payment	
CHECK#	
Interest	\$19.45
BALANCE	\$153,783.61

GVSD SEWER CHECKING ACCT #20

BEGINNING BALANCE	\$38,194.07
DEPOSIT	
DEPOSIT	

DIVIDEND (0.15%)		\$4.87
CHECK #		
CHECK #		
BALANCE		\$38,198.94
GVSD SEWER SAVINGS ACCT # 60		
BEGINNING BALANCE		\$0.00
DIVIDEND		\$0.00
CHECK #		\$0.00
BALANCE		\$0.00
12 MO Maint Fund (Water Only) #121 - Will Mature 11/07/2026		
Created on November 2013 with \$105,000 from Acct # 3		
BEGINNING BALANCE		\$128,701.42
DIVIDEND (3.750%)		\$402.87
DIVIDEND (5.120%)		
DIVIDEND		
CHECK#		
BALANCE		\$129,104.29
12 month certificate (Guaranteed Last Water Payment) #1000 - Will Mature 1/04/2026		
Created on January 4, 2022 with \$105,000 from Acct # 3		
BEGINNING BALANCE		\$116,450.84
TRANSFER		
TRANSFER		
CHECK#		
DIVIDEND Deposit		
DIVIDEND (3.750%)		364.52
BALANCE		\$116,815.36
12 month certificate #1001 - Will Mature 1/11/2026		
Created on January 11, 2024 with \$11,500 From Acct #1		
Day to Day Operating Monies		
BEGINNING BALANCE		\$12,426.85
Transfer from regularShare 0001 - \$11,500.00		
Interest 3.750%		12.54
Balance Transferred to Ultimate Checking A/C #0002	12,439.39	
To cover past due bills		0.00
3 month certificate #1002 - Will Mature 7/11/2025		
Created on January 11, 2024 with \$140,000 From Acct #3		
CAN NOT use For Day to Day Expenses		
BEGINNING BALANCE		\$50,453.60
Transfer to r Acct #3		
Interest 4.000%		
Transfer to act. 0003		
Interest 3.920%		161.27
Transfer from Share 0001		
		\$50,614.87

Funds were transferred on 1/20/2026 from matured CD a/c #1001 into Ultimate Checking a/c #0002 to cover past due bills.

Funds need to be transferred from the Ultimate Construction account #0003 in the amount of \$2,123.40 to Ultimate checking a/c #0002 after board approval. Checks were withdrawn from the wrong account.

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