

RAPID VALLEY SANITARY DISTRICT  
BOARD OF TRUSTEES MEETING  
November 19, 2018

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Chairman Dwight Peterson called the meeting to order at 7:00 p.m. Present at roll call were Clyde Elwood, Andy Fitzgerald, Shirley Haines, Rick Hensley, Diana Nelson, Connie Olson, Dwight Peterson, Robert Phillips, and Jack Tomac. Also, in attendance were Rusty Schmidt, Manager and Marty Garwood.

APPROVAL OF AGENDA: A motion was made by Diana Nelson to approve the agenda. Connie Olson asked to amend the agenda by adding New Business #9 Nanostone Payment Application. Jack Tomac seconded the motion to approve the amended agenda. Motion carried.

APPROVAL OF MINUTES: A motion was made by Connie Olson to approve the minutes from the October meeting. The motion was seconded by Diana Nelson. Motion carried.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Connie Olson to approve the Finance Report. Diana Nelson seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC: None.

PRESIDENT'S REPORT:

1. Finance Committee Recommendations: The Finance Committee (Olson, Nelson, Haines, Elwood) met with the Manager on October 23<sup>rd</sup>. The proposed Operations and Maintenance Budget for 2019 includes a 2% COLA, as well as a 3% rate increase on water and a 4% rate increase on sewer. The Committee discussed ways to keep the customers informed. Options explored included mailing a multi-page newsletter to all customers, putting an article in "Quality on Tap" which would be mailed to all customers, or putting it on the website and having copies available in the office upon request. It was the recommendation of the Committee to post the newsletter on the website and have copies in the office.
  - a. Clyde Elwood made a motion to table the discussion concerning publishing the article in "Quality on Tap" until February. The motion died for lack of a second.
  - b. A motion was made by Andy Fitzgerald and seconded by Bob Phillips to make the newsletter available on the website and in the office. The motion was seconded by. Motion carried with one nay vote (Peterson)
  - c. Clyde Elwood made a motion to approve the recommended rate increases on water and sewer effective January 1, 2019. The minimum charge on water will be \$17.53. The rate per 1,000 gallons for water will be \$4.12. The minimum charge on sewer will be \$15.72. The rate per 1,000 gallons on sewer will be \$4.83. The motion was seconded by Connie Olson. Motion carried.
  - d. A motion was made by Connie Olson to approve the 2% COLA for all employees effective January 1, 2019. The motion was seconded by Clyde Elwood. Motion carried.
  - e. A motion was made by Connie Olson to approve the 2019 Operation and Maintenance Budget as presented by the Committee. The motion was seconded by Clyde Elwood. Motion carried.

MANAGER'S REPORT:

2. **Water Loss:** The Manager informed the Board that line loss is averaging approx. 86,000 gal/day. This is down considerably from 2017. Two leaks were repaired today on Solitaire and Plateau. The valves on Pecan and Olive have been replaced and now leak detection in that area can be completed. The service department has not yet had an opportunity to start detecting in the Gypsey area.
3. **Legacy and Longview Projects:** The two projects have been completed. Five customers have connected to the new water line. The final pay app has not been submitted as of yet.
4. **Phase 6 Orchard Meadows:** The contractor had quite a few repairs to do and most of those have been fixed. The District has billed the contractor for the cost of jetting the sewer main. Everything has to be repaired and all fees have to be paid before the District will give final approval. The Manager is reviewing the plans for the proposed life station which is in Phase 6B.
5. **Highway 44 Water Main Crossing:** The bore under Highway 44 is complete. The pipe has been inserted into the casing. The contractor will be back on-site next week to complete the tie-in. They had some difficulty boring when they hit solid rock but they were able to get through.
6. **Diamond Ridge Development:** Phase 2A is moving fast. The sewer main has been installed and we will jet it. The water main is almost complete and ready to be tested. The developer wants to move right into Phase 2B which includes the booster station. The developer is working on getting the lot platted which will be transferred to the District for the booster station. This has to be done before AE2S begins working on the plans for the booster station. The Manager stated that it might be a pre-fab set-up if the pricing is right.
7. **Johnson Ranch Phase 2:** Phase 2A is complete and all testing passed. The tracer wire was repaired. Final walk through is all that needs to be done before approval.
8. **Safeway:** No info yet.
9. **Nanostone:** The District has received the first invoice in the amount of \$34,300 for the additional filters. A motion was made by Connie Olson to approve the Manager paying this invoice and a subsequent invoice for Nanostone up to, but not exceeding, \$51,000. The motion was seconded by Clyde Elwood. Motion carried.

MISC. ITEMS:

- It was the consensus of the Board to have the Christmas party at the Gaslight on January 25, 2019.

A motion was made by Clyde Elwood and seconded by Andy Fitzgerald to go into Executive Session to discuss employee compensation. The Board entered Executive Session at 7:45 p.m. The Board came out of Executive Session and, as there was no further business, the meeting was adjourned 8:40 p.m.

Respectfully Submitted,  
Marty Garwood