

RAPID VALLEY SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
MAY 9, 2022

Chairman Andy Fitzgerald called the meeting to order at 7:00 p.m. Present at roll call were Jennifer Battles, Diana Nelson, Connie Olson, Bob Phillips, Dwight Peterson, Carrie Wheeler, Rick Hensley, and Shirley Haines. Also, in attendance were Manager Rusty Schmidt, Engineer Dustin Dale, and District Clerk Sara Bender.

APPROVAL OF AGENDA: A motion was made by Rick Hensley to approve the agenda. The motion was seconded by Bob Phillips. Motion carried.

APPROVAL OF MINUTES: A motion was made by Connie Olson to approve the minutes from the April meeting. The motion was seconded by Diana Nelson. Motion carried.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Diana Nelson to approve the Finance Report. Connie Olson seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC: None

PRESIDENT'S REPORT:

1. Ketel Thorstenson 2021 Audit Presentation: Traci Hanson with Ketel Thorstenson presented the results of the 2021 Financial Audit. There were no significant changes to accounting standards and overall, the audit went well. A motion was made by Dwight Peterson to accept the audit as presented. The motion was seconded by Shirley Haines. Motion carried. The representative from Ketel Thorstenson left the meeting.

2. Second Reading of Water and Sewer Ordinances 14-1 and 14-2: The changes approved at the April 11, 2022; meeting are as follows.

WATER USE ORDINANCE NO. 14-1

ARTICLE I CLASSIFICATION OF SERVICE

C. Rates and charges will be adopted by Resolution indicated in the Water Use Resolution Attachment A.

ARTICLE IX

WATER AND SEWER BILLS – BILLING – COLLECTIONS

E. Those consumers in the first billing area: the water and sewer bills become delinquent after the 10th of the month. Payments received after ~~the office opens on the 10 am~~ the first business day following the 10th day of the month will be assessed a late charge. However, notwithstanding the above, when the 10th day of the month falls on Saturday, Sunday, or a holiday, those payments received by 10 am ~~the morning~~ of the next working day, from the drop box, will not be charged a late charge. See Attachment "A" for late charge amount.

Those consumers in the second billing area: the water and sewer bills become delinquent after the 25th of the month. Payments received after 10 am ~~the office opens~~ on the first business day following the 25th day of the month will be assessed a late charge. However, notwithstanding the above, when the 25th day of the month falls on Saturday, Sunday, or a holiday, those payments received by 10 am ~~the start of business on the morning of~~ the next working day, will not be charged a late charge. See Attachment "A" for late charge amount.

10% in addition to the meter deposit.
 Effective Jan. 1, 2017

OTHER CHARGES

Late Charge	\$9.00
Shut-off Notice Mailed	\$5.00
Contact a Delinq. Acc't	\$17.00
Disconnect for nonpayment	\$25.00
Dual Check Backflow	\$35.00
Green Valley Admin Chg/Month	\$7.50

WATER RESTRICTIONS

	written warning
1st offense	\$25.00
2nd offense	\$50.00
3rd or more	
May be prosecuted by law	
Water may be disconnected if fines are not paid within 10 days	

OTHER CHARGES

Insufficient Funds Check (NSF)	\$35.00
Disconnect for NSF	\$25.00
Seasonal Disconnect	\$15.00
Frozen Meter Charge	\$20.00
After hours non-emergency	\$75.00

WATER THEFT

Bypassed Meter	
1st offense	\$150.00
2nd offense	\$250.00
3rd or more -	\$500.00
May be prosecuted by law	
Theft from Fire Hydrant	\$500.00

RESIDENTIAL WATER RATES

Minimum Charge	\$20.24
Per 1,000 gallons	\$4.50

1/1/2022

WATER RATES

Hydrant Meter	
Per 1,000 gallons	\$9.00
rate chg effective 5/1/17	
Service Charge for use of meter	\$100.00

COMMERCIAL WATER RATES

rate determined by meter size

METER SIZE	MINIMUM	PER/1000
3/4"	\$21.05	\$4.67
1"	\$24.51	\$4.67
1.5"	\$34.50	\$4.67
2"	\$46.96	\$4.67
3"	\$68.70	\$4.67
4"	\$103.08	\$4.67
6"	\$194.61	\$4.67

8"

\$249.51

\$4.67

ORDINANCE NO. 14-2

Rates and charges may be adopted by Resolution which is indicated in the Sewer Use Resolution Attachment B.

ARTICLE II

USE OF PUBLIC SEWERS REQUIRED

Sec. 4 The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the District and abutting on any street, alley, or right-of-way in which there is now located, or may in the future be located, a public sanitary or combined sewer of the District, is hereby required, at the owner(s) expense, to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this ordinance, within 180 days after date of official notice to do so, provided that said public sewer is within 200 feet of the property line unless specifically authorized by the District **in accordance with SDCL-9-48-53 – Each building in which plumbing fixtures are installed shall connect to a public water sewer system if available. A public sewer system is available to a premise used for human occupancy if the property line of the premise is within two hundred feet of the system.**), Administrative Rule 74:53:01:07, **On-site wastewater systems prohibited when public wastewater systems are available.** No person may construct, install, or operate an on-site wastewater system where a public wastewater system is available. A public wastewater system is considered available to premises under the following circumstances:

- (1) The structure or wastewater system is located within the jurisdictional boundaries of a municipality or sanitary district.
- (2) The sewer collection system of the public entity exists within 400 feet of the home, trailer court, commercial establishment, business, park, or institution; and
- (3) The municipality or sanitary district requests to provide service to the premises.

ARTICLE IV

USE OF PUBLIC SEWERS

Sec. 2 No person(s) shall discharge, or cause to be discharged, any of the following described water or wastes to any public sewers:

- (a) Any gasoline, benzene, nephtha, fuel oil, or other flammable or explosive liquid, solid, or gas. **Any paint/paint products.**

Attachment "A" Sewer Use Ordinance

Rapid Valley Sanitary District - Water Service

~~**Connection Fees:** Every application for a sewer connection permit submitted in accordance with this Ordinance, will be accompanied with a fee. Residential accounts will be charged a \$400 permit fee. All commercial and industrial accounts will be charged per dwelling unit. Commercial accounts with 1 to 2 units will be charged a \$500 permit fee. Commercial accounts with 3 + units will be charged \$200 per unit. See figure S-1~~

~~**Extension Fees:** Every developer, extending sewer mains, shall pay a fee of \$350 per residential lot. Each commercial lot will be charged by the size of the service. See figure below.~~

4"	\$2,000.00
6"	\$3,000.00
8"	\$4,000.00
10"	\$6,000.00

Rate Determination: The methods used to determine the sewer use charge shall be as follows:

- Commercial and Institutional Users: The sewer use charge for commercial and institutional connections shall be determined by the rate set by the Board of Trustees. The sewage volume shall be determined from the monthly metered water, unless special allowances are made **or authorized in writing by General Manager**, or the sewage is metered as provided herein.

Late Charges: The sewer account will be charged a late charge (see Attachment B) which may be in addition to any charges made to the water account. The District's billing cycle consists of two billing areas (the first billing area and the second billing area). The water and sewer bills will be sent out on or about the 1st day of the month (first billing area) and on or about the 15th day of each month (second billing area) for amounts due from the preceding month. Payment shall be due on or before the 10th (first billing area) and the 25th (second billing area) days of each month. Those consumers in the first billing area: the water and sewer bills become delinquent after the 10th of the month. Payments received after **10 am the office opens** on the first business day following the 10th day of the month will be assessed a late charge. However, notwithstanding the above, when the 10th day of the month falls on Saturday, Sunday, or a holiday, those payments received **by 10 am the morning of** the next working day, **from the drop box**, will not be charged a late charge. Those consumers in the second billing area: the water and sewer bills become delinquent after the 25th of the month. Payments received by **10 am after the office opens** on the first business day following the 25th day of the month will be assessed a late charge. However, notwithstanding the above, when the 25th day of the month falls on Saturday, Sunday, or a holiday, those payments received **by 10 am the morning of** the next working day, **from the drop box**, will not be charged a late charge.

SEWER USE **RESOLUTION**
ATTACHMENT B
RAPID VALLEY SANITARY DISTRICT

RESIDENTIAL
EXTENSION/TAP

COMMERCIAL
EXTENSION/TAP

FEES

Per Lot (extension of main) \$350.00

RESIDENTIAL CONNECTION FEES

Connection to sewer stub \$400.00

approved 8/9/21

OTHER CHARGES

Late Charge \$9.00

RESIDENTIAL SEWER RATES

Minimum Charge \$24.03
 Per 1,000 gallons \$5.88

effective 1/1/22

COMMERCIAL SEWER RATES

rate determined by size of water meter

METER SIZE	MINIMUM	PER/1000	\$1.00/ft
3/4"	\$24.57	\$6.12	
1"	\$37.77	\$6.12	
1.5"	\$42.38	\$6.12	
2"	\$57.32	\$6.12	
3"	\$80.73	\$6.12	
4"	\$113.72	\$6.12	
6"	\$141.92	\$6.12	
8"	\$166.36	\$6.12	

FEES

Fees by size of service

4" \$2,000.00
 6" \$3,000.00
 8" \$4,000.00
 10" \$6,000.00

COMMERCIAL CONNECTION FEES

Commercial connection fees will be charged per dwelling unit
 See figure S-1

1 to 2 units \$500.00
 \$200 x units
 3 + units

All other Commercial Buildings will be charged 1.5 times the commercial extension fees

sewer main jetting/camera

A motion was made Connie Olson to approve the second reading of the changes to Ordinance 14-1, 14-2 and attachments A and B. The motion was seconded by Diana Nelson. Motion carried.

MANGERS REPORT

3. Monthly Water Loss and Leak Detection: Water loss for April was approximately 15% down from 19% the month prior. The staff is leak detecting on Tinton looking for possible leaks on the main side.

PROJECTS AND FUTURE DEVELOPMENT

4. Moonlight Apartment Complex: The water main was installed on April 29th and testing is complete. The infrastructure for this project should be complete in the next couple of weeks.

5. Creekside Apartment Project: The contractor has some sewer issues to resolve on this project and the water main is approximately 30% complete.

6. Murphy Ranch Phase 10 Project: This project will be starting by the middle of July. The water main will be extended 120 feet along highway 44 for future connection to Apple Tree.

7. Crane Extension Project: This project was complete as of the week of May 6th and the testing is complete and passed. We are waiting on Bacti results and then customers can start hooking up. This project went smoothly and was completed ahead of schedule.

8. Apple Valley Water and Sewer Expansion: TDG submitted permitting for the railroad crossing. The prior design for the sewer was not adequate so the sewer connection is being moved to the south another couple hundred feet which will require another crossing permit. The rest of the project is still being reviewed by legal authorities.

OTHER TOPICS

9. Local County ARPA Fund Allocation for Regional Support: The District was awarded \$5,349,070.00 from Pennington County ARPA funds on April 27th. These funds will be used to build a 2-million-gallon potable water storage reservoir and 12" water main to connect Cheyenne Blvd and provide a redundant water source for Box Elder, Valley Heights, and a 60-lot development.

10. Missouri River Water Rights Allocation: The Manager, Engineer and Attorney attended the DANR Water Board meeting on May 4, 2022. The request for 6,050-acre feet of water for future growth was approved at the meeting.

11. Well Site Evaluation Study: The permit for the well site was mailed today for at potential well on the adjacent lot purchased in 2021. The expected yield of the well is 400 gpm. A meeting was recently held with Mr. Houk and his attorney regarding the intake location and future use on that property. Mr. Houk is looking to potentially sell a portion of that property; updates will be provided as they become available.

Miscellaneous Information:

- Mothers and Pat place have been completed and has passed all testing. One homeowner has hooked up, there are 4 remaining.
- Hillsview Phase 3 has not started, but plans have been approved.
- Property insurance coverage has been adjusted from 14 million to 25 million. The premium for the additional coverage is \$6,337.00
- Petitions are due May 25, 2022

There being no further business, the meeting was adjourned.

Respectfully Submitted,
Sara Bender
Office Operations Team Lead