

RAPID VALLEY SANITARY DISTRICT  
BOARD OF TRUSTEES MEETING  
AUGUST 8, 2022

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Chairman Andy Fitzgerald called the meeting to order at 7:00 p.m. Present at roll call were Jennifer Battles, Diana Nelson, Dwight Peterson, Carrie Wheeler, Rick Hensley, Shirley Haines, Connie Olson, and Bob Phillips via phone conference. Also, in attendance were Manager Rusty Schmidt, Engineer Dustin Dale, and District Clerk Sara Bender.

**APPROVAL OF AGENDA:** A motion was made by Shirley Haines to amend the agenda to add potential action to item 6. The motion was seconded by Diana Nelson. Motion carried.

**APPROVAL OF MINUTES:** A motion was made by Connie Olson to approve the minutes from the July meeting. The motion was seconded by Jennifer Battles. Motion carried.

**APPROVAL OF FINANCE REPORT:** The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Diana Nelson to approve the Finance Report. Connie Olson seconded the motion. Motion carried.

**ITEMS FROM THE PUBLIC:**

**PRESIDENT'S REPORT:**

**MANGERS REPORT**

**1. Monthly Water Loss and Leak Detection:** Water loss for the month was particularly good at a 2.9% loss, totaling about 1.1 million gallons. The service team has been potholing along Reservoir Rd in search of another leak. There has been what we think is some ground water issues on Colvin and into Murphy Ranch that we are investigating. There was some cleanup and refacing recently of the dam on the corner of Long View and Reservoir that could have potentially caused the influx of the ground water in this area, so we are trying to determine what is causing these issues. Another leak was found by a homeowner today on Jack Pine Dr and will be repaired this week.

**PROJECTS AND FUTURE DEVELOPMENT**

**2. Murphy Ranch Phase 10A Project:** The sanitary sewer is connected to the existing line at Apple Tree Rd and the pressure testing is currently taking place. A sewer service will be stubbed to the property at 6180 E Highway 44 and the contractor has agreed to stub the water main to the property and connect the service line as well.

**3. Quail Ridge Apartment Complex:** Preliminary site studies have been received for Quail Ridge Apartments between Jubilee and Concourse. This project will consist of 264 units in phases 1 and 2. The plans are being designed by a local engineering firm, Banner, and Associates. Some existing infrastructure may need to be upgraded for this project.

**4. Apple Valley Water and Sewer Expansion:** SiteWorks got the City's 42" sewer exposed and the location of the 21" connection point has been made. We received correspondence from the attorney for the Apple Valley Development asking to use our SAM's number for grant purposes. This was not recommended by our legal counsel. The Apple Valley attorney then sent a resolution for the board to review and pass. The approval of the resolution as written was not recommended by legal counsel.

**5. Proposed Housing Project Extension of Ennen Dr:** A meeting was held on August 3<sup>rd</sup> with Rapid City and Towey Design Group on a future development extending Ennen Drive and Bridge intersection. The current plan is for developing about 40 acres, but we have asked for more information on full capacity and buildout on the currently proposed project as well as future development.

**6. Cottonwood Trailer Court Water Connection:** The Cottonwood trailer court private water system is exceeding SDDANR parameters for water quality. DANR has requested the District to assist in providing potable water to this location. With the development of Murphy 10 a water main will be near the area. The owner of Cottonwood Trailer Court has agreed to give the District an easement for the water main and its appurtenances. SiteWorks has agreed to do the additional 267 more feet of main to the location at the cost of \$24,895. A motion was made by Connie Olson to approve the cost of the additional 267 feet of water main for the Cottonwood Court. Dwight Peterson seconded the motion. Motion carried.

## OTHER TOPICS

**7. Houk Property Purchase:** Talbot drafted a purchase contract to present to Mr. Houk with terms that include many of the terms already in place like maintaining the road and ensuring the site does not turn into a storage facility. The consensus was for the Manager to present the contract to Mr. Houk and work with him on any other terms needed.

**8. 2mg Water Reservoir, 12” Water Main and Madison Well Project:** The SDDANR board meeting is tentatively scheduled for September 29th, and this will be the meeting that determines whether or not the District will receive the \$5 million matching grant to assist in the regional efforts. Mr. Bruels has been contacted to verify the meeting date and time. Dustin and I will attend the meeting virtually.

**9. Rapid Valley Sanitary District and City of Rapid City Sewer Agreement and Proposed Amendment:** The CORC has requested an amendment to the sewer agreement to reflect Green Valley Sanitary District specifically as for allowing their sewer to be treated by CORC and managed by Rapid Valley Sanitary District. The current agreement that was signed January 4, 2022, states that any area outside the boundaries of Rapid Valley will need to be authorized by CORC. Additionally, the CORC and Green Valley will have an agreement in place for the connection fee that Green Valley is required to pay. We are still waiting on the amendment for review from the city.

**10. Green Valley Sanitary District and Rapid Valley Sanitary District Sewer Agreement and Proposed Amendment:** An amendment to the sewer agreement includes the monthly fees that the City will charge for each connection point. These charges would be charged to the District and then passed on to Green Valley Sanitary District. The group agreed about the changes that were made to the agreement.

**11. Attachment C Water and Sewer Ordinance Repair Form:** The proposed changes to the repair authorization form, paragraph 3 are as follows:

Unless other arrangements have been made by Owner(s) with the District prior to commencement of the work, Owner(s) acknowledges and agrees that upon receipt of the District's invoice, the Owner(s) shall remit payment in full to the District's office at 4611 Teak Drive, Rapid City, South Dakota 57703. Provided, however, if Owner(s) has made prior arrangements with the District, the District will schedule payments (plus a one-time service charge of ten percent [10%] of the total of the contractor's invoice) in equal monthly installments (without interest), in accordance with payment schedule to be determined by District. **The plumbing on the effluent side of the meter will be the responsibility of the property owner. Owner(s) understands and agrees that in the event the District schedules a plumber to perform any plumbing on the effluent side of the meter for the homeowner and the homeowner does not remit payment of the total of the plumbing contractor's invoice, the District will apply the total of the contractor's invoice (plus a one-time charge of ten percent [10%] of the total of the contractor's invoice) to the owner(s) water and sewer account with the District.** \*Mark box below relevant to payment schedule.

A motion was made by Dwight Peterson to accept the first reading of the changes to attachment C water and sewer ordinance repair form. The motion was seconded by Diana Nelson. Motion carried.

**Miscellaneous Information:**

- Hillsview Phase 3 project construction is still planned to start this fall, but there are no updates at this time.
- Murphy Ranch Phase 10B construction is still planned to start this fall, but there are no updates at this time
- Facilities Committee meeting is scheduled for 9/20/2022 at 6 pm
- The short and long-term goals was attached in the trustee's packet for review
- After 41 years of service Marty Garwood is retiring, her last day is 9/2/2022 a gathering in her honor will be held that day from 11-1 pm.
- Robert Snyder, our newest employee has resigned, his last day was 8/5/2022.

There being no further business, the meeting was adjourned at 8:11 pm.

Respectfully Submitted,  
Sara Bender  
Office Operations Team Lead