

RAPID VALLEY SANITARY DISTRICT
 BOARD OF TRUSTEES MEETING
 APRIL 12, 2021

Chairman Rick Hensley called the meeting to order at 7:00 p.m. Present at roll call were Rick Hensley, Andy Fitzgerald, Connie Olson, Diana Nelson, Shirley Haines, Bob Phillips, Jennifer Battles and Dwight Peterson. Also, in attendance were Manager Rusty Schmidt, Engineer Dustin Dale and Sara Bender. Bobby Sanner was absent from the meeting.

APPROVAL OF AGENDA: A motion was made by Andy Fitzgerald to approve the agenda. The motion was seconded by Bob Phillips. Motion carried.

APPROVAL OF MINUTES: A motion was made by Shirley Haines to approve the minutes from the March meeting. The motion was seconded by Diana Nelson. Motion carried

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Connie Olson to approve the Finance Report. Dwight Peterson seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC: Talbot Wieczorek with Gunderson Palmer Nelson Ashmore Law Firm was in attendance.

PRESIDENT’S REPORT:

1. 2nd Reading of Ordinance changes: The recommended changes are in red and items removed are struck through and as follows:

Changes from Policy committee meeting:

ATTACHMENT B
 SEWER USE ORDINANCE
 RAPID VALLEY SANITARY DISTRICT

<p>RESIDENTIAL EXTENSION/TAP FEES</p> <p>Per Lot (extension of main)</p>	<p>\$100.00</p>	<p>COMMERCIAL EXTENSION/TAP FEES</p> <p>Any commercial tap regardless of size of lot/tract</p>	<p>\$1,000.00</p>
<p>RESIDENTIAL CONNECTION FEES</p> <p>Connection to sewer stub</p>	<p>\$250.00</p>	<p>COMMERCIAL CONNECTION FEES</p> <p>Connection fee to building</p> <p>Commercial connection fees will be charged to services directly connected to RVSD main</p>	<p>\$500.00</p>
<p>OTHER CHARGES</p> <p>Late Charge</p>	<p>\$8.00</p>	<p>See figure S-1</p>	

ORDINANCE NO. 14-2
RAPID VALLEY SANITARY DISTRICT - WATER SERVICE
RAPID CITY, SOUTH DAKOTA

Sec. 4 The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the District and abutting on any street, alley, or right-of-way in which there is now located, or may in the future be located, a public sanitary or combined sewer of the District, is hereby required, at the owner(s) expense, to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this ordinance, within 180 days after date of official notice to do so, provided that said public sewer is within **200 feet of the property line unless specifically authorized by the District. SDCL-9-48-53**

Attachment "A"
Sewer Use Ordinance
Rapid Valley Sanitary District - Water Service

Connection Fees: Every application for a sewer connection permit submitted in accordance with this Ordinance, will be accompanied with a fee. Residential accounts will be charged a \$250 permit fee. All commercial and industrial accounts will be charged a \$500.00 permit fee. **All commercial and industrial accounts will be charged a \$500 permit fee per structure on the tract/lot that has a sewer connection to an RVSD main. See figure S-1**

WATER USE ORDINANCE NO. 14-1
RAPID VALLEY SANITARY DISTRICT - WATER SERVICE
RAPID CITY, SOUTH DAKOTA

ARTICLE VII
CONSUMER'S RESPONSIBILITY

I. All curb stops will be in accordance of the District's Design and Construction Standards (Attachment B). The top of each box installed shall be placed level with the ground and kept in working order. In the case of neglect, **intentional damage or hindering access to the curb box** the owner will **either remove the hinderance, and or** replace or repair the curb box within a reasonable amount of time, after being notified in writing, the District shall have the necessary repairs made and the cost of repairs billed to the property owner. The repair bill is to be paid within thirty days of the date on the invoice. If monthly payments are approved by the District, the owner will be billed for the cost of the repair plus ten percent (10%). The repair bill must be paid according to monthly payment schedule established or service will be disconnected.

J. The property owner is responsible for repairs of their sewer service to the sewer main. **(see Ordinance 14-2, Article III, Section III for details on sewer service repair)** The property owner is responsible for plumbing on effluent side of meter and having all leaks repaired promptly. The property owner is responsible for repair of water service line from curb box to the meter if the damage is determined by District personnel to be caused by negligence or if consumer refuses to sign attachment C the repair/replacement authorization form, which in such case the repair or replacement will be completed within one (1) week of notification or less if District personnel deems necessary or service may be disconnected. All repair or replacement will be inspected by

District personal to be in accordance with District criteria. The Consumer/property owner is responsible for applying heat tape and/or insulating their water service line and to properly protect the Districts meter from freezing. The consumer shall be responsible for any service line leak that is before the meter were the service line is visible or accessible without excavation of backhoe. The consumer shall retain ownership of the water service line from the curb stop to the meter including the meter pit if applicable. ~~The consumer shall retain ownership of the of the sewer service line to the sewer main.~~

ARTICLE XV

EXTENSIONS OF WATER AND SEWER MAINS

C. At the Districts discretion, developments that have interior, private streets may be required to give easements for water and sewer mains. Water and sewer mains would be owned by the district. In accordance to Ordinance 14-1 and 14-2

ATTACHMENT "A"
 WATER USE ORDINANCE
 RAPID VALLEY SANITARY DISTRICT - WATER SERVICE

**RESIDENTIAL
 EXTENSION/TAP
 FEES**

Per Lot (extension of main) \$100.00

**COMMERCIAL
 EXTENSION/TAP
 FEES**

Any commercial water tap \$1,000.00
 regardless of size/ lot/tract
 (effective January 1, 2014)

**RESIDENTIAL
 CONNECTION FEES**

Curb stop connection \$250.00
 New Meter Charge \$267.50
 Meter Installation/Wiring \$15.00

**COMMERCIAL
 CONNECTION FEES**

Connection fee \$500.00
 (as of 1/1/2018)
 Fees will be charged per curb stop that
 is directly connected to the RVSD main
 See figure W-1

METER DEPOSITS

5/8" \$7.50
 3/4" \$10.00
 1" \$15.00
 1 1/4" \$25.00
 1 1/2" \$35.00
 Renters \$100.00
 renters deposit increased as of
 5/1/17

METER DEPOSITS

2" \$50.00
 3" \$75.00
 4" \$100.00
 6" \$150.00
 Hydrant Meters \$1,000.00
 Commercial meter charges are determined
 the meter = retail price of the meter plus
 10% in addition to the meter deposit.

OTHER CHARGES

Late Charge \$8.00

Attachment B

Design and Construction Standards

For Water and Wastewater Piping and Appurtenances

PART 3- WATER PIPING AND APPURTENANCES

H. Fire hydrants shall be American Darling model B-84, American Flow Control, **AVK** or Mueller.

Attachment C

WATER USE ORDINANCE **and SEWER USE ORDINANCE** RAPID VALLEY SANITARY DISTRICT - WATER SERVICE

Check box if **no** charge for **water/sewer** service maintenance, repair and/or replacement.

A motion was made by Connie Olson to approve the second reading of the changes to ordinance 14-1, 14-2 and attachment A, B & C, to be effective May 1st 2021. The motion was seconded by Diana Nelson. Motion carried.

MANAGER'S REPORT:

2. Water Loss: The service team conducted an audit in the pressure zone and found a substantial leak on Carl that was potentially contributing up to 1 million gallons of loss per month. This was fixed and should show a positive impact on water loss for next month. Another leak was found on Ennen and was repaired today. The service team will continue to leak detect in the pressure zone.
3. Orchard Meadows Lift Station: The Orchard Meadows Lift Station is almost complete; it was powered up on April 7th and seems to be running well. The backup generator still needs to be tested, and the SCADA needs to be complete, but the lift station should be fully operational by the end of the month.
4. Orchard Meadows Tract L: Services are not complete at this time; the contractor has decided to stop working until a large dirt pile is removed that is hindering access to a couple of services that need installed. Testing for the services will be done once those services are installed. Some testing was done on a couple of manholes which failed. The contractor is addressing those issues.
5. Murphy Ranch Phase 5b & 5c and Phase 8: The water and sewer for Murphy Ranch phases 5b and 5c are complete and tested. Sections of the sewer main did not pass testing so the contractor is working to locate and remedy the issue. Phase 8 had some plan revisions to include a water main to be stubbed towards Highway 44 for future development, but the contractor is beginning to mobilize work on phase 8.
6. Carlin/Crane Project: The bid opening took place March 25th. There were 6 contractors that submitted bids. The lowest bid was for \$507,506.00 from Elite Enterprises out of St. Onge. It is recommended that to board accept the bid from Elite Enterprises. A motion was made by Dwight Peterson to award the bid for the Carlin Crane project to Elite Enterprises. The motion was seconded by Andy Fitzgerald. Motion carried.
7. Facility Study: It was recommended by the Manager to move the Facility Study discussion on contractual matters to executive session, the group agreed.

8. Hillsview Project: The water main project on Reservoir Rd started with a tie in to the high-pressure tanks, the tanks were isolated for Approx. 4 hours on March 23rd. Siteworks is now working on the sewer extension on Haakon street and the water and sewer is expected to be completed by mid-May for this first phase.

9. Future Developments: Plans have been received and are being reviewed for Hillsview phase 2, which will connect Ziebach street to Silverton street. Silverton street will be completed in Phase 1. Murphy Ranch phase 1B is the projected phase that will be on the back side of Colvin street which will eliminate the septic systems that run along Colvin.

Miscellaneous:

- Petitions for the 2021 election will be available for pickup on May 6th
- Ketel Thorstenson recently conducted the 2020 Financial audit. A draft copy will be available sometime by mid-April for review. They will attend the May trustee meeting to go over the results
- A new pickup (2021 Dodge ram) was recently purchased for the district, a picture was included in the Managers report

A motion was made at 7:46 pm by Dwight Peterson and seconded Connie Olson to enter into executive session to discuss contractual matters. The board came out of executive session at 8:40 pm. There being no further business, the meeting was adjourned at 8:41pm

Respectfully Submitted,
Sara Bender