

RAPID VALLEY SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
April 13, 2020

The Rapid Valley Sanitary District's Board of Trustees meeting was held via teleconference:

Chairman Rick Hensley called the meeting to order at 7:00 p.m. Present at roll call were Clyde Elwood, Andy Fitzgerald, Shirley Haines, Connie Olson, Dwight Peterson, Diana Nelson, Rick Hensley, and Bob Phillips. Also, in attendance were Rusty Schmidt, Manager; Dustin Dale, and Sara Gregory.

APPROVAL OF AGENDA: A motion was made by Connie Olson to approve the agenda. The motion was seconded by Robert Phillips. Motion carried unanimously.

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes
Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

APPROVAL OF MINUTES: A motion was made by Dwight Peterson to approve the minutes from the March meeting. The motion was seconded by Diana Nelson. Motion carried unanimously.

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes
Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

The Manager asked the trustees for a motion to amend the March 2020 meeting minutes to include Connie Olson as present at roll call. A motion was made by Dwight Peterson to add Connie Olson as present in the March 2020 minutes. The motion was seconded by Robert Phillips. Motion carried unanimously.

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes

Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Clyde Elwood to approve the Finance Report. Diana Nelson seconded the motion. Motion carried unanimously.

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes
Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

ITEMS FROM THE PUBLIC: None.

PRESIDENT’S REPORT:

1. Tax Levy: The 2020 tax levy request amounts to \$273,007. A motion was made by Clyde Elwood to accept the tax levy amount. The motion was seconded by Diana Nelson. Motion carried unanimously.

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes
Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

2. Board Vacancy: Trustee Jack Tomac resigned from the Rapid Valley Sanitary District Board of Trustees effective April 1, 2020. Tomac’s resignation also leaves a vacancy on the South Dakota Association of Rural Water Systems (SDARWS) Board. The trustees can appoint someone to fill the remainder of his term, which is up July 2021. A recommendation was made to move the discussion of appointing a new trustee and SDARWS board member to the nominating committee.

MANAGER'S REPORT:

3. Water Loss: March water loss amounted to about 2.2 million gallons or 11%. This is about 700,000 gallons less than this time last year. Utilis recently took the satellite image for leak detection and will submit it for integration into our GIS map before the end of April. This will help narrow down leak detection in our system. The pressure zone is still about 150-160 gallons per house per day.
4. Chet Dr: Sewer on Chet Dr is all installed but has not been tested. Testing is expected to happen this week. It is estimated that the water and sewer will be complete in a couple of months, looping Degeest to Avenue A.
5. Orchard Meadows Lift Station/Gravity Sewer: Plans for the lift station have been approved and will go out for bid the end of April, with construction starting the end of May.
6. Diamond Ridge Development: Dream Construction has the water main portion of this project is about 75% complete at this time. The booster station is currently out for bid, and the bid closes April 23rd. Dream Construction is planning to backfill the site in the next 30 days.
7. Skid A: The Skid A upgrade is complete and up and running. Nanostone did not come for the startup but plans to visit at a later date to gather data and see how things are working. Both skids are performing very well and are able to produce together about 2,200 gallons per minute. There are a couple water systems in ND that are interested in converting to Nanostone skids and planning to visit and observe our plant operations, depending on current and future Covid -19 restrictions.
8. Jaffa, Garden & Jim St: We are still waiting on plans for the 600-unit apartment building and construction has not started at this time.
9. South Valley Dr. Lift Station: The new grinder pumps have arrived but the new control panel will not be arriving until the end of May. We have been seeing an increase in plug-ups at this lift station, which is typical for this time of year but is also likely affected by the pandemic and the shortage of toilet paper. The service team dug a trench near the lift station so that the new grinder pump can be wired in directly and utilized in an emergency until the new control panel arrives and everything is installed.
10. Orchard Park Apartments: This project contains 5 buildings with 18 units each, for a total of 90 units. This project will have a 6" private water main that is required to be looped for fire flows and so the complex can be fed from more than one source so the tenants are not out of water if the main needs to be shut off in an emergency. The 6" service main will be the responsibility of the owners of the complex.

Miscellaneous:

- In response to the COVID 19 pandemic the office was closed to walk-in traffic on March 23rd. Customers were informed via Facebook; the website and a message was put on their bills. A new and more secure drop box was installed on the building. The entryway has been left open

with special instructions for customers on how to use the 24 hr. payment options and the new drop box. Disconnect notices are still being sent to customers as a reminder their bill is due, but late and service charges are not being applied at this time. The Manager is also planning to install a walk-up window in the entryway with a small opening so customers can still come to the office to conduct their business while maintaining social distancing.

There being no further business, a motion was made by Dwight Peterson to adjourn the meeting at 7:45 pm. The motion was seconded by Diana Nelson. Motion carried unanimously

Roll call vote:

Clyde Elwood – Yes
Andy Fitzgerald – Yes
Shirley Haines – Yes
Connie Olson – Yes
Dwight Peterson – Yes
Diana Nelson – Yes
Rick Hensley – Yes
Robert Phillips - Yes

Respectfully Submitted,

Sara Gregory