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VALLEY SANITARY DISTRICT
OF TRUSTEES MEETING

May 14, 2018

Chairman Dwight Peterson called the meeting to order at 7:00 p.m. Present at roll call were Clyde Elwood, Andy Fitzgerald, Shirley Haines, Rick Hensley, Diana Nelson, Connie Olson, Dwight Peterson, Robert Phillips and Jack Tomac. Also in attendance were Rusty Schmidt, Manager; Dustin Dale, AE2S; and Marty Garwood.

APPROVAL OF AGENDA: A motion was made by Clyde Elwood to approve the agenda. Bob Phillips seconded the motion. Motion carried.

APPROVAL OF MINUTES: A motion was made by Connie Olson to approve the minutes from the April meeting. The motion was seconded by Andy Fitzgerald. Motion carried.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Clyde Elwood to approve the Finance Report. Connie Olson seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC:

PRESIDENT'S REPORT

1. Ketel Thorstenson Presentation of Audit: Traci Hansen with Ketel Thorstensen LLC discussed the financial audit for the fiscal year which ended December 31, 2017. Ms. Hansen recapped the various portions of the audit. She stated that the District's financial position at the end of 2017 was very similar to the financial position at the end of December 2016. There had been no substantial changes. The audit had been approved at the April 2018 BOT meeting and the District has already received notification that it had been accepted by DLA. Ms. Hansen left the meeting following her presentation.
2. Second Reading of Ordinance Updates: A motion was made by Connie Olson to approve the second reading of the changes to the ordinances as approved at the April 2018 BOT meeting. The motion was seconded by Diana Nelson. Motion carried.
3. Approve Tax Levy: A motion was made by Jack Tomac and seconded by Bob Phillips to approve the 2018 tax levy in the amount of \$248,199. This is an increase of \$9,521 from 2017's tax levy. Motion carried.

MANAGER'S REPORT:

4. Water Loss: The Manager noted that water loss during April had decreased by approx. 400,000 gallons from April 2017. Representatives from Utilis were here for two days. The service department has found the vicinity of two of the major leaks seen on the satellite imaging. One is on Reservoir Rd. and one is on Hwy 44 near Dacotah FCU. However, the exact location of those leaks still has not been pinpointed. The service department may need to do some pot-holing to find exactly where the water lines are leaking.
5. Johnston Ranch Rd. in S. Valley Dr. Area: The Manager stated that he is waiting on final plans for this next phase. The developer has added several residential and commercial lots.

ing on this project was May 8th. The bids all came in higher than the engineer's estimate. The Manager informed the board that AE2S is doing some background research on the low bid to be sure there are no problems. A motion was made by Connie Olson to approve the low bid contingent on a favorable outcome of the engineer's evaluation. The motion was seconded by Shirley Haines. Motion carried. The Manager stated that he will keep the Board apprised of the bid award.

7. Nanostone Ceramic Filters: The Manager had e-mailed the Board photographs of the progress of the conversion as well as a time-lapse video. The conversion started on April 16th and the new system went on-line on April 26th. There was extensive re-fabrication getting everything to fit. District personnel are still fine-tuning the settings and are in daily contact with the Nanostone rep. They are able to pump 3m gallons before a chemical clean is needed. Chemical dosages have been able to be reduced as well as the frequency of the backwashing process. Numerous water treatment facilities from within SD as well as out of state have contacted the Manager to schedule tours of our treatment facility. The Manager suggested to the BOT that the other 14 Nanostone modules be purchased before the end of 2018 to take advantage of the reduced introductory pricing. They could be installed in 2019. The Board could then look at replacing Skid A in 2020 and Skid X in 2022 or 2023.
8. Phase 6 Orchard Meadows: The Manager is still waiting for the plans to be re-submitted back to him. Phase 6 includes 33 residential lots adjacent to Jim St.
9. Lift Station @ Orchard Meadows: The Manager has not received any updated plans back. It may be possible that the developer is waiting to see what the City decides about their gravity flow sewer main.
10. Johnson Ranch Homestead Development: The Manager has reviewed the latest set of plans which shows where the pressure zones are. The plans are still very preliminary. The developer will need to connect a 12" water main to the west to N. Valley Dr. There are approx. 36 homes in this development. The District will not be able to provide enough water pressure to meet fire flow requirements with the present system. Construction of a booster system would be quite expensive. It may be difficult to work out an equitable land swap with the City. Another option may be for the City to provide water to those homes and the District to provide central sewer. Central sewer will run through the District's sewer mains. Information only.

MISC. ITEMS:

- The Manager and Engineer attended a Surface Water Treatment Seminar in Fargo and their presentation on the Nanostone filtration system went very well.
- There has been no further word on Safeway's plans.
- The Attorney is on vacation but does plan on being at the June BOT meeting
- Hensley, Phillips, and Tomac terms are expiring. Petitions must be returned by May 30th.

There being no further business, the meeting was adjourned 8:20 p.m.

Respectfully Submitted,
Marty Garwood