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WALLEY SANITARY DISTRICT  
OF TRUSTEES MEETING

February 12, 2017

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Chairman Dwight Peterson called the meeting to order at 7:00 p.m. Present at roll call were Clyde Elwood, Andy Fitzgerald, Shirley Haines, Rick Hensley, Diana Nelson, Connie Olson, Dwight Peterson, Robert Phillips and Jack Tomac. Also in attendance were Rusty Schmidt, Manager; Brian Hagg, Whiting Hagg & Hagg; and Marty Garwood.

APPROVAL OF AGENDA: A motion was made by Connie Olson to approve the agenda. Jack Tomac seconded the motion. Motion carried.

APPROVAL OF MINUTES: A motion was made by Clyde Elwood to approve the minutes from the January meeting. The motion was seconded by Diana Nelson. Motion carried.

APPROVAL OF FINANCE REPORT: The financial reports were distributed to the Trustees for their review prior at the meeting. A motion was made by Connie Olson to approve the Finance Report. Diana Nelson seconded the motion. Motion carried.

ITEMS FROM THE PUBLIC:

PRESIDENT'S REPORT

1. Approval of Ketel-Thorstenson for the 2017 Audit: A motion was made by Jack Tomac to retain the firm of Ketel-Thorstenson LLC to perform the financial audit for the fiscal year which ended December 31, 2017. The motion was seconded by Diana Nelson. Motion carried.
2. Water Loss: The percentage of line loss for January was less than it had been for January 2017. Several leaks were found and repaired during the month including a large leak under the asphalt on Jolly Ln. The service department will be reading and monitoring the usage in the master metering pits in the system. This is done on a 24 hour basis to get an idea of the daily consumption in each area. They will also be calculating the percentage of use per area. The WTP production has increased over the past two days - in part due to a house fire in Green Valley. The mag meters at the WTP are also being tested for accuracy. The Manager noted that he is looking at a 12" ultrasonic velocity tester that is supposed to be very accurate. Eventually we will need to be able to test the velocity on the new nanostone modules.
3. Legacy and Longview Projects: The surveying has been completed on Longview. The Manager stated that he hopes to have the finalized plans for Longview by March with a bid letting in April. The connection fees will be the same as elsewhere in the system.
4. Hwy 44 Water Main Crossing: This project is out for bids. It is expected that construction will start in April.
5. Nanostone Ceramic Filters: The Manager explained that the District will need to pay Nanostone \$88,200 before shipment of the 36 modules. The remainder of the balance will be after modules are in service. The modules are ready to be shipped and should be here in March. The Engineer wrote a procurement letter stating the specifics of why the District did not go to bid on this project because

ials. The District's auditors have approved the fact that it is not being let for bids. A motion was made by Connie Olson to approve the expenditure of \$88,200 plus the applicable shipping charges for the modules. The motion was seconded by Diana Nelson. Motion carried.

6. Utilis: The City of Rapid City has not yet submitted their info to Utilis. The District has sent our mapping data to Utilis. The satellite imaging should happen in either March or April. Utilis anticipates that for a system our size the average number of leaks found is approximately twenty. A motion was made by Connie Olson to approve the payment to Utilis of \$12,500. The motion was seconded by Jack Tomac. Motion carried.
7. Lift Station @ Orchard Meadows: The Manager has received more detailed plans for the lift station. There are also 33 additional lots being planned. The lots are currently designed to flow into the old lift station but can be changed to flow into the new lift station if necessary. The plans are still be reviewed by the Manager and Engineer. The estimated cost of the lift station will be \$300,000.

#### MISC. ITEMS:

- Ryan Anderson (new hire) started working February 5<sup>th</sup>
- Senate bill 25 only affects the District indirectly through the wastewater charges from the City
- The water main on Braelynn has been repaired and is back on line
- The number of customers using the on-line or IVR payment options increases by about 100 customers a year
- The President expressed his appreciation to the Board members for the work they do on behalf of the District and congratulated them for the way they work well together

There being no further business, the meeting was adjourned 7:59 p.m.

Respectfully Submitted,  
Marty Garwood